



## Community Area Grant Application Form 2011/2012

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

**For larger projects we strongly advise you to contact Charities Information Bureau three months before you approach the area board. (See Section 2 for contact details)**

**Please contact your Community Area Manager before completing your application  
(See Section 3 for contact details)**

### 1. Your organisation or group

<b>Name of organisation</b>	Malmesbury Bowls and Social Club		
<b>Contact name</b>			
<b>Contact address</b>			
<b>Contact number</b>		<b>e-mail</b>	
<b>Organisation type</b>	Not for profit organisation <input checked="" type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify		

### 2. Your project

<b>Project Title/Name</b>	Winter Clubhouse Opening		
<b>What is your project about and what does it aim to achieve?</b>  <i>Important: This section is limited to 600 characters only (inclusive of spaces).</i>	We need to replace broken boiler to enable clubhouse to be heated during the winter months. This allows the darts, skittles and pool leagues to run as well as bingo and quiz nights. These activities are an important community service and enable the club to survive and open for the bowls season in the Spring. The club has recently agreed to be a pool venue for local young people, an identified need in Malmesbury, and has started a programme to encourage young people to take up bowls, including children with disabilities. Without a new boiler the club may have to close.		
<b>In which community area does your project take place? (Please give name – see section 3 of the grants pack)</b>	Malmesbury		
<b>I/we have discussed our project with the town/parish council?</b>	Yes <input type="checkbox"/>	<b>Date</b>	No <input checked="" type="checkbox"/>
<b>I/we have discussed our project with our Wiltshire councillor?</b>	Yes <input checked="" type="checkbox"/>	<b>Date</b>	No <input type="checkbox"/>

<b>Where will your project take place?</b>	Bowls Club
<b>When will your project take place?</b>	End September
<p><b>How did you discover there was a need for your project (please provide evidence) and how will your project benefit your local community?</b></p> <p><i>Important: Please do not type/write in paragraphs – This section is limited to 1000 characters only (inclusive of spaces)</i></p>	<p>The boiler broke and the club had to be closed for several weeks in December/January so no activities could take place.</p> <p>With a replacement boiler all the existing activities could continue to take place and the new ones that are planned could be introduced. Also a number of local groups and individuals would be able to use the club for meetings and social events thus creating another venue to bring people into the town</p>
<b>How many people will benefit from your project?</b>	Over 300
<p><b>How does your project demonstrate a direct link to the local community plan for your area?</b></p> <p><a href="http://www.wiltshire.gov.uk/areboards">www.wiltshire.gov.uk/areboards</a></p> <p>Please provide a reference/page no.</p>	<p>Allows both young and elderly people to access local activities over the winter, to make new friends and pursue interests</p>
<b>To be completed ONLY where town/parish councils are making an application</b>	
<b>Is your project one which parish/town councils have powers to raise local taxes to fund?</b>	Yes <input type="checkbox"/> No <input type="checkbox"/>
<b>Could your project be funded from your reserves?</b>	Yes <input type="checkbox"/> No <input type="checkbox"/>
<b>Is your project urgent (having to be completed in this financial year? If you answer YES please provide evidence elsewhere on the application form)</b>	Yes <input type="checkbox"/> No <input type="checkbox"/>
<p><b>Any other information about your project.</b></p> <p>As a new committee we are taking steps to increase ways in which the premises are used and to invite other individuals and groups to join us. This is a slow but steady process and will have to be halted if we are unable to heat the premises.</p> <p>The boiler is very old and inefficient and we would expect to make some energy savings with a new one. At present it is housed in a large, full length cupboard in the kitchen with a water tank. To replace it involves taking down some kitchen cupboards so that the new boiler can go on an outside wall., removing the old cupboard, tank and pipes and replacing with a work surface and other cupboards.</p> <p>A member has agreed to do this for us at the cost of materials.</p> <p>We already do a great deal of fundraising with the money going into our general resources. We have agreed to put all new fundraising towards the boiler starting with a music evening for all and an open ladies versus men bowls event</p>	

### 3. Management

How many people are involved in the management of your group/organisation?  
Of these, how many are:

Over 50 years	Male	<input type="text" value="5"/>	Female	<input type="text" value="6"/>
25 – 50 years	Male	<input type="text"/>	Female	<input type="text"/>
Under 25 years	Male	<input type="text"/>	Female	<input type="text"/>
Disabled People	Male	<input type="text" value="1"/>	Female	<input type="text" value="1"/>
Black and Minority Ethnic people	Male	<input type="text"/>	Female	<input type="text"/>

If your project is intended to continue after the Wiltshire Council funding runs out, how will you continue to fund it?

Normal running costs from club income

How will you know whether your project has made a difference in the community? What evidence will be collected to enable you to know that the project has made a positive impact on your community and met the local need?

The club will remain open in the future. Existing activities can continue to take place and new ones be started involving more people in social and sporting events

Have you contacted Charities Information Bureau for help with your application/ to seek other funding?

Yes

Date

No

To whom have you applied for funding for this project (*other than Wiltshire Council*)?

*Please list with amount applied for and whether you have been successful*

Name of Funder

Amount Applied For

Amount Received


Have you or do you intend to apply for a grant from another area board within this financial year?

*If yes, please state which one(s).*

Yes

No

Are you in receipt or anticipating other funding from other Wiltshire Council departments for this project?

Yes

No

4. Information relating to your last annual accounts (if applicable)		
Year ending: 31.12.2010	Month: December	Year: 2010
A - Total income:	£81752	
B - Minus total expenditure:	£82175	
Surplus/deficit for year: (A minus B)	£-423	
Free reserves currently held:	£2345	

**5. Financial information – If you can claim back V.A.T. please exclude from figures given below**

Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
Boiler plus installation	£2,245	Own fundraising/reserves	C	£1,150
Alterations required	£800			£
	£	Parish/town council		£
	£			£
	£	Trusts/foundations		£
	£			£
	£	In kind	C	£400
	£			£
	£	Other		£
	£			£
	£			£
	£			£
<b>Total Project Expenditure</b>	<b>£3,045</b>	<b>Total Project Income</b>		<b>£1,550</b>

<b>Total project income B</b>	<b>£1,550</b>
<b>Total project expenditure A</b>	<b>£3045</b>
<b>Project shortfall A – B</b>	<b>£1495</b>
<b>Grant sought from Wiltshire Council Area Board</b>	<b>£1,495</b>
<b>Bank Details</b>	
<b>Please give the name of the organisations' bank account e.g. Barclays</b>	HSBC
<b>Please give the title name of the organisations' bank account e.g. current</b>	Current

**6. Supporting information – Please enclose all the following documentation as failure to do so may lead to a delay in your application being considered**

**Enclosed (please tick)**

- Written quotes including the one(s) you are going to use
- Latest inspected/audited accounts or annual report or Income/expenditure budget for current financial year
- Terms of reference/constitution/group rules
- Evidence of ownership/lease of buildings and/or land

**For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.**

**7. Declaration (on behalf of organisation or group) – I confirm that...**

- I have read the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If an award is received, I will complete and return an evaluation sheet.
- That any other form of licence or approval for this project has been received prior to submission of this application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application.  Child Protection  Safeguarding Adults
  - Public Liability Insurance  Equal opportunities
  - Access audit  Environmental impact
  - Planning permission applied for (date) or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

**Name:**

**Date:** 15/07/2011

**Position in organisation:**

**Please return your completed application to the appropriate Area Board Locality Team (see section 3)**